

## Unpaid Related Instruction Requirements

### Carpentry

The apprentice must complete satisfactorily 120 hours of unpaid school hours, as prescribed by the ABC of WI Apprenticeship Advisory Committee.

*The apprentice shall obtain at least 30 hours per year in unpaid related instruction.*

#### **Mandatory**

- **First Aid/CPR/OSHA**

The apprentice shall obtain certification in First Aid and CPR and a minimum of a Construction 10-Hour OSHA Safety course during the first 12 months of the contract. The First Aid and CPR certifications must be kept current. *Please do NOT take online First Aid or CPR courses, as they are not approved by the committee. Online OSHA courses must be taken through an OSHA-Authorized Online Outreach Training Provider.*

Who to contact to register for First Aid and CPR:

- ABC of WI Apprenticeship and Training Trust (800-829-9926 or [www.abcwi.org](http://www.abcwi.org) and look under "ABC Events/Training Schedule")
- American Heart Association at ([www.americanheart.org](http://www.americanheart.org))
- American Red Cross ([www.redcross.org](http://www.redcross.org))
- Hospital
- Fire department
- Technical College

Who to contact to register for OSHA:

- ABC of WI Apprenticeship and Training Trust (800-829-9926 or [www.abcwi.org](http://www.abcwi.org) and look under "ABC Events/Training Schedule")
- Technical College

- **Transition to Trainer**

The apprentice is required to take the 8 hour Transition to Trainer course in the final year of the apprenticeship.

#### **Suggested Unpaid Related Instruction Classes (approved by the Committee)**

- |                                    |                                       |
|------------------------------------|---------------------------------------|
| • Written Communications           | • Concrete and Asphalt Inspection     |
| • Applied Human Relations          | • Strengths of Materials              |
| • Algebra                          | • Transit and Builders Level          |
| • Applied Mathematics              | • Rigging                             |
| • Intro to Computers in the Trades | • Woodworking                         |
| • Computer Aided Drafting          | • Basic Welding (maximum of 60 hours) |
| • Design Problems                  | • Surveying                           |
| • Blueprint Reading                | • Civil Engineer Drafting             |
| • Technical Drafting               | • Related Machine Shop                |
| • Estimating                       | • Small Engine Repair                 |
| • Construction Technology          | • Electrical Circuits                 |
| • Trade Statistics                 | • Electrical Safety                   |
| • Material and Field Testing       | • Construction Safety                 |
| • Soil Mechanics and Drainage      | • Isometric Drawing                   |