

# Carpenter Laborer

Reports to: Project Superintendent  
Date:

Department: Field Operations

**Job Function:** This position includes a wide range of experience levels, performing basic duties to assist on -site \_\_\_\_\_ carpentry and laborer crews to perform production activities, while keeping the jobsite clean and organized.

## Duties and Responsibilities:

1. Be proficient with mechanical tools for maintenance of equipment; operate all \_\_\_\_\_ owned equipment and complete all maintenance records on time.
2. Load and unload materials as directed; carry out planned site preparation for large equipment (crane, pump); be able to supply crews with requested materials in an orderly safe and timely manner.
3. Be able to direct traffic, public, and subcontractors to the required areas; be able to maintain the site following the site-specific plan.
4. Maintain site organization, site clean-up; maintain barriers and fences; safely remove snow and coordinate dumpster removal.
5. Having the desire to obtain Carpenter I status, be able to stock cabinets, doors, trim material and assist in final clean up tasks.
6. Be able to assist with post tension shoring stripping and installation of reshore.
7. Gain knowledge of rough and finish carpentry skills by assisting with Carpenter I duties.
8. Be aware of, understand and follow the \_\_\_\_\_ safety culture, particularly the use of hardhats, safety glasses, ear plugs, dust masks, reflective clothing, and assigned harnesses.
9. Perform any other duties as assigned.

**Education:** High School diploma or equivalent.

**Preferred Education:** High School diploma.

**Minimum Experience:** No prior experience required.

**Preferred Experience:** 2 years General Laborer experience.

**Attributes:**

Organization Skills	Flexibility
Good Judgment	Adaptability
Communication Skills	Time Management
Focused	Dependable
Thorough	Consistent
Attention to Detail	Attentive Listener
Results Oriented	

**Administrative Skills:** Strong organizational skills.  
Ability to communicate effectively with all levels.  
Ability to follow policy and procedures.  
Ability to exercise independent judgment.

Ability to function in a high paced environment.

**PHYSICAL DEMANDS**

ACTIVITY	FREQUENCY				ACTIVITY	FREQUENCY			
	N	O	F	C		N	O	F	C
<b>Time Spent</b>					<b>Vision/Dexterity</b>				
Spend Time Sitting		X			Manual Dexterity			X	
Spend Time Standing				X	Finger Dexterity			X	
Spend Time Walking			X		Wrist-Finger Speed		X		
Spend Time Bending or Twisting the Body			X		Peripheral Vision			X	
Spend Time Kneeling, Crouching, Stooping, or Crawling			X		Far Vision			X	
Spend Time Climbing Ladders, Scaffolds			X		Visual Color Discrimination		X		
Spend Time Keeping or Regaining Balance		X			Depth Perception			X	
Spend Time Making Repetitive Motions			X		<b>Skills</b>				
<b>Lift/Carry</b>					Reading Comprehension		X		
Lift/Carry 10 lbs or less				X	Writing		X		
Lift/Carry 11-15 lbs			X		Letters and Memos	X			
Lift/Carry 16-20 lbs			X		Electronic Mail	X			
Lift/Carry 21-40 lbs			X		Speaking			X	
Lift/Carry 41-50 lbs			X		Public Speaking		X		
Lift/Carry 50-100+ lbs		X			Active Listening			X	
<b>Push/Pull</b>					Complex Problem Solving		X		
Push/Pull 12 lbs or less				X	Contact With Others				X
Push/Pull 13-20 lbs			X		<b>Exposure</b>				
Push/Pull 21-40 lbs			X		Very Hot or Cold Temperatures			X	
Push/Pull 41-100 lbs		X			Exposed to High Places			X	
					Exposed to Hazardous Conditions			X	
					Exposed to Disease or Infections	X			
					Sounds, Noise Levels Are Distracting or Uncomfortable			X	
					Exposed to Whole Body Vibration		X		
					Operating Vehicles, Mechanized Devices, or Equipment			X	

**Key:**

**N** – Never

**O** – Occasionally; 1-33% of time

**F** – Frequently; 34-66% of time

**C** – Constantly; 67-100% of time