

Pre-operational Daily Check List

Unit #

Job #

Month/Year:

1st of the Month Hour Meter Reading:
 Mark the appropriate boxes
 S - Satisfactory
 U - Unsatisfactory
 N - Non Applicable

Machine Description & Number:

	Day of the Month																														
PRE-START / STATIC CHECKS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Check tires for proper inflation & general condition																															
Check engine oil level & condition																															
Check engine coolant level																															
Check hydraulic fluid levels																															
Check general condition of cables & belts on engine																															
Check for hydraulic leaks on hoses & cylinders																															
Check for cracks & damage on structure components																															
Check operator compartment for cleanliness																															
Check fuel level-top off as needed																															
Check operation of seat belt - BUCKLE UP!																															
OPERATIONAL CHECKS / RUN ENGINE																															
Start engine & check oil pressure gage/lights																															
Check all gage & information systems operations																															
Test horn / back-up warning / flashers																															
Test steering operation																															
Test hydraulic controls & equipment operations																															
Test operations of parking brake / service breaks																															
Check for clean windows & proper mirror adjustment																															
Grease Daily																															
Please Note Defects or Needed Repairs:																															

- 1) Insure that all ground personnel are away from the vehicle before operating
- 2) Never exceed the rated load capacity of the vehicle being operated
- 3) Carry all loads low - never travel with mast, arms, boom, or bucket elevated
- 4) Never carry or lift personnel in / on buckets, forks, or tooling
- 5) Maintain a safe speed when traveling from set-up to set-up.
- 6) Be carefull around ground crews, and go slow
- 7) If/When ground crew personnel approach equipment, all tooling and/or loads must be grounded, and the parking break must be set
- 7) Never allow ground crew personnel to position themselves under a suspended load or elevated equipment components. Stand away from loading ares.
- 8) When operating in restricted areas/ close quarters, use a spotter or guide loads must be grounded, and the parking break must be set

Inspector's Signature _____

If this unit is not utilized on a date, draw a vertical line through the column.
 Please note -An inspector/operator is responsible to bring Unsatisfactory items to the attention of his/her supervisor and/or maintenance department.
 This checklist is a guide and the operator/inspector should always refer to the manufacturer to ensure that all required items are being inspected on the proper frequency